

VACANCY CIRCULAR

Subject: - Recruitment to the post of Director General (DG) on Deputation basis in Aircraft Accident Investigation Bureau. – reg.

Aircraft Accident Investigation Bureau intends to fill up its 01 (One) post of Director General in Aircraft Accident Investigation Bureau, Delhi on Deputation (Including Short Term Contract) basis:-

S. No.	Name of the Post	Classification	Pay Level in the Pay Matrix	No. of Posts to be filled
i	Director General	General Central Service Group 'A' Gazetted, Non-Ministerial	Level-14	01

2. Applications are invited from eligible officers, who fulfill the following eligibility criteria and other conditions:-

i. **Director General**

A. **Field of Deputation & Eligibility Conditions:-**

Officers of the Central Government or State Government or Union Territories or Defence Aviation or Army Aviation or Naval Aviation or Para Military Forces or Statutory Organisations or Universities or public sector undertakings or autonomous bodies or recognised research institution:

- a. (i) holding analogous post on a regular basis in the parent cadre or department ; or
 - (ii) with two years of service rendered after appointment to the post on a regular basis in Level-13A (Rs 1,31,100/- - 2,16,600/-) or equivalent in the parent cadre or Department; or
 - (iii) with three years' service rendered after appointment to the post on a regular basis in level 13 (Rs. 1,18,500/- - 2,14,100/-) in the pay matrix or equivalent in the parent cadre or Department; and

(b) possessing following educational qualifications and experience:

- (i) Bachelor's Degree in Engineering or Technology in Aeronautical or Electronics and Communication or Mechanical or Electrical Engineering or Masters Degree in Science in Physics from a recognised university or institute; and

(ii) having at least fifteen years experience in the field of Airworthiness or Aviation Safety or Air Traffic Control including at least four years experience in the investigation of incidents or serious incidents or accidents on Civil or Defence registered aircraft; or having at least fifteen years experience in Administration or Finance or Management including three years experience in aviation sector;

B. **Age:** The officers should not have crossed the age of 58 years as on the closing date of receipt of applications.

C. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed five years.

3. For the purpose of appointment on Deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2016, the date from which the revised pay structure based on the 7th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/ pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any upgradation.

4. The terms & conditions and Pay & allowances of the officers selected for appointment on deputation (ISTC) basis will be governed as per the relevant provisions contained in Government of India, DoP&T's OM No. 6/8/2009-Estt. (Pay.II) dated 17.06.2010, as amended from time to time.

5. The applications in the prescribed format (Annexure) along with the following documents in respect of eligible officers who can be spared in the event of their selection, may be sent to the Director, AAIB, Room No. __, Udaan Bhawan, New Delhi – 110003, so as to reach on or before the last date for receipt of applications i.e. by 5:30 PM on _____ : -

- i. Application in the prescribed pro-forma (Annexure)
- ii. Copies of up-to-date and complete Annual Performance Appraisal Report / Annual Confidential Report (APAR / ACR Dossiers) of the last five years, which should be certified by the officer **not below the rank of Under Secretary**.
- iii. Integrity Certificate

- iv. Vigilance Clearance including certification that no disciplinary proceedings/Criminal Proceedings are either pending or contemplated against the applicant.
- v. List of minor/major penalty, if any, imposed on the applicant during last 10 years.
- vi.

6. The equivalence of IDA and CDA pay scales to deduce the eligibility, may be seen at Annexure-II.

7. Complete application with the above documents, duly signed by the authorized officer, should be forwarded through proper channel to the undersigned within **45 days** from the date of advertisement in **Employment News / रोजगारसमाचार**. The application not received through proper channel, received directly or after the date of closing will be summarily rejected.

8. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently. In case a candidate does not join after selection, he/ she shall be debarred from applying to future recruitments in AAIB for a period of three years.

Yours faithfully,

(K Ramesh Babu)
Director
Aircraft Accident Investigation Bureau

Encl: As above.

BIO-DATA / CURRICULUM VITAE PROFORMA

Name of the post applying for	
1. Name (in Block Letters) and Photo (with cross signature)	
2. Address (in Block Letters)	
3. Date of birth (DD/MM/YYYY)	
4. Name of Cadre/Service	
5. (i) Date of entry into service	
(ii) Date of retirement under Central / State Government Rules	
6. Educational Qualifications	
7. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement /officer vacancy circular	Qualifications/Experience possessed by the
Essential	Essential

A. Qualification :-	A. Qualification :-				
B. Experience	B. Experience				
<p>a. Note: In the case of Degree and Post Graduate Qualifications Elective/main subject and subsidiary subjects may be indicated by the candidate.</p>					
8. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
<p>8.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Biodata) with reference to the post applied.</p>					
<p>9. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.</p>					
Office/Institution	Post held on regular basis	From	To	*Pay Band and Pay Index / Pay Level of the post held on regular basis	Nature of duties (in detail) highlighting experience required for the post applied for
<p>*Important: Pay-band, Pay Index and Pay Level granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Pay Index / Pay Level of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Pay Level where such benefits have been drawn by the Candidate, may be indicated as below;</p>					

Office Institution	Pay Level, Pay Band and Pay Index drawn under ACP / MACP Scheme	From	To	
<p>10. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.</p>				
<p>11. In case the present employment is held on deputation/contract basis, please state –</p>				
a. The date of initial appointment	b. Period of appointment on deputation / contract	c. Name of parent office/ organization to which the applicant belongs	d. Name of the post and pay of the post held in substantive capacity in the parent organization	
<p>11.1 Note: - In case of Officers already on deputation, the application of such officers should be forwarded by the parent cadre / Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.</p>				
<p>11.2 Note :- Information under Column 11 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre / organization.</p>				
<p>12. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.</p>				
<p>13. Additional details about present employment :-</p>				

Please state whether working under (indicate the name of your employer against the relevant column) :-

- a. Central Government
- b. State Government
- c. Union Territories
- d. Defence Aviation
- e. Army Aviation
- f. Naval Aviation
- g. Para Military Forces
- h. Statutory Organizations
- i. Universities
- j. Public Sector Undertakings
- k. Autonomous bodies
- l. Recognized Research Institution

14. Are you in Revised Scale of Pay? If yes give the date from which the revision took place and also indicate the pre-revised scale

15. Total emoluments per month now drawn :

Pay Level in Pay Matrix	Basic Pay	Total Emoluments

16. In case the applicant belongs to an Organisation which is not following the Central Government Pay Scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay / interim relief / other Allowances etc. (with break up details)	Total emoluments

17. A. **Additional information**, if any, relevant to the post you applied for in support of your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular / Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient)

B. Achievements :-

The candidates are requested to indicate information with regard to :-

- i. Research publications and reports and special projects.
- ii. Awards/ Scholarships/ Official Appreciation
- iii. Affiliation with the professional bodies / institutions / societies and;
- iv. Patents registered in own name or achieved for the organization
- v. Any research / innovative measure involving official recognition
- vi. Any other information

(Note : Enclose a separate sheet, if the space is insufficient)

18. Please state whether you are applying for Deputation/ Short Term Contract.

(Officers under Central/State Governments/ UTs are only eligible for "Deputation". Candidates from non-Government Organizations, viz., Universities, Public Sector Undertakings, Recognized Research

Institution, are eligible only for “Short Term Contract”)	
19. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Date _____

(Signature of the candidate)

Address _____

Certification by the Employer / Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i. There is no vigilance or disciplinary case pending / contemplated against Shri/ Smt.
- ii. His / Her integrity is certified.
- iii. His / Her CR Dossiers in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv. No Major / Minor penalty has been imposed on him/her during the last 10 years **OR** A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be).

Countersigned

(Employer / Cadre Controlling Authority with Seal)

Annexure II

IDA Pay Level	IDA Pay Scale	CDA Pay Level	CDA Pay Scale
E5	80000-220000	32900-58000	GP -6600(Level 11)
E4	70000-200000	29100-54500	PB-3, GP -5400 (Level 10)
E3	60000-180000	24900-50500	GP 4800 (Level 8)
E2	50000-160000	20600-46500	GP 4600 (Level 7)