

A-12011/2/2016-Admn
Government of India
Ministry of civil Aviation

“B” Block, Rajiv Gandhi Bhawan,
Safdarjung Airport, New Delhi
Dated 18.12.2018

OFFICE MEMORANDUM

Subject:- Proposed amendments in Recruitment Rules for the post of Manager Grade – II (Group B post), in Departmental Canteen, Rajiv Gandhi Bhawan, Ministry of Civil Aviation .

The undersigned is directed to refer to the subject mentioned above and to say that as advised by DOP&T, the Draft Recruitment Rules (RRs) for the post of Manger Grade-II (Group ‘B’ post), in the Departmental Canteen, Rajiv Gandhi Bhawan, Ministry of Civil Aviation may be posted in the website of Ministry of Civil Aviation inviting comments from the stakeholders within a period of 30 days from the date of issue of this OM before processing further in the matter.

Encl. : As above.

(Anup Pant)
Under Secretary to the Government of India
Tele No. 24617547

SO(IT) – for publishing in Ministry’s website.

(TO BE PUBLISHED IN PART II, SECTION 3, SUB- SECTION (I)] OF THE GAZETTE OF INDIA)

Government of India
Ministry of Civil Aviation

NOTIFICATION

Rajiv Gandhi Bhawan, Safdarjung Airport
New Delhi, dated: /12/2018

GSR - In exercise of the powers conferred by the proviso to article 309 of the constitution, the President hereby makes the following rules regulating the method of recruitment to Group 'B' post in the Ministry of Civil Aviation, Departmental Canteen, namely:-

1. Short title and commencement. — (1) These rules may be called the Ministry of Civil Aviation, Departmental Canteen, Manager Grade-II (Group 'B' post), Recruitment Rules, 2016.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Application:- These rules shall apply to the post specified in column (1) of the Schedule annexed to these rules.

3. Number of Posts, classification and Level in Pay Matrix. — The number of the said posts, their classification and the Level in the Pay Matrix attached thereto shall be specified in columns (2) to (4) of the Schedule annexed to these rules.

4. Method of recruitment, age limit and other qualifications, etc. — The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.

5. Disqualification. — No persons. —

- (a) who has entered into or contracted a marriage with person having a spouse living; or
- (b) who having a spouse living, has entered into or contracted a marriage with any person;

shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds, for so doing, exempt any person from the operation of this rule.

6. Power to relax. — Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax in consultation with Union Public Service Commission any of the provisions of these rules with respect to any class or category of persons.

7. Saving. — Nothing in these rules shall effect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the other backward classes, ex-servicemen, and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	No. of Post	Classification	Pay Band and Grade Pay/ Pay Scale	Whether Selection Post or Non-selection Post	Age limit for Direct Recruits
1	2	3	4	5	6
Manager Grade - II	01* (2017) *Subject to variation dependent on workload.	General Central Service (Group 'B') Non-Gazetted, Non-Ministerial	Level – 6 in the pay matrix (Rs. 35400-112400)	Selection	30 years (Relaxable for government upto 5 years in accordance with the instructions or orders issued by the Central Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladhak Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi sub Division of Chamba District of Himachal Pradesh, Andaman Nikobar Islands or Lakshadweep)
Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	
7	8	9	10	11	
Essential i) Bachelor's Degree in Commerce/Business	Age: No. Education Qualification:	Two years for direct recruits and	Promotion failing which by Deputation failing	Promotion: Assistant Manager-Cum-Store Keeper in Level 4 of the Pay matrix (pre- revised Rs. 5200-20200 with Grade pay	

<p>Studies/Economics/Public Administration of a recognized University/Institute.</p> <p>ii) 02 years' experience in Accounts work in any Govt office or PSU or Autonomous/Statutory Organization</p> <p>Note 1:- Qualification are relaxable at the discretions of the Staff Selection commission/Competent Authority for reasons to be recorded in writing in case of candidates otherwise well qualified.</p> <p>Note 2 :-Qualifications regarding experience is/are relaxable at the discretion of the SSC/Competent Authority for reasons to be recorded in writing in the case of candidates belonging to the Schedule Casts or Scheduled Tribes if, at any stage of selection, the SSC/Competent Authority is of the opinion that sufficient number of candidates from these communities possessing</p>	<p>No. As per Model Recruitment Rules for the post.</p>	<p>promotees</p>	<p>both by Direct Recruitment.</p>	<p>of Rs. 2400/-) with 10 years of regular service in the grade.</p> <p>Note 1: where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided there are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and leave successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><u>Deputation:</u></p> <p>Officers under the Central Government –</p> <p>(a) (i) Holding analogous posts on regular basis in the parent cadre / department; or</p> <p>(ii) with 6 years' service in the grade rendered after appointment thereto on a regular basis in posts in Pay Level Matrix 5 or equivalent in the parent cadre/department; or</p> <p>(iii) with 10 years' service in the grade rendered after appointment thereto on a regular basis in posts in the Pay Level Matrix 4 or equivalent in the parent cadre/department and</p> <p>(b) Possessing the educational qualifications and experience prescribed for Direct Recruitment.</p> <p>Note: 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for appointment by promotion.</p>
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<p>the requisite experience are not likely to be available to fill up the posts reserved for them.</p> <p>Experience- NIL</p>				<p>Note 2 : Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same of some other organization or department of the Central Government shall ordinarily not to exceed 3 years. The maximum age-limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.</p>
<p>If a Departmental Promotion Committee exists, what is its composition?</p>				<p>Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>
<p align="center">(12)</p>				<p align="center">(13)</p>
<p>1. Director (Admn.)/ JS(Admn), Ministry of Civil Aviation - Chairman 2. Under Secretary (Admn.), Ministry of Civil Aviation – Member 3. An Officer equivalent to rank of Under Secretary – Member 4. An officer equivalent to Under Secretary or Section Officer - Member</p>				<p>Not applicable.</p>

[No. A. 12011/2/2016 – Admn]

(ANUP PANT)
Under Secretary to the Government of India

Date: