

No.AV.30012/2/2015-GA-MOCA
Government of India
Ministry of Civil Aviation
B-Block, Rajiv Gandhi Bhawan,
New Delhi-03

Name of the PSU : Pawan Hans Limited
Name of the post : Chairman & Managing Director
Date of Vacancy : 01.02.2019
Schedule of the post : 'B'
Scale of pay : Rs.180000-320000/-

1. COMPANY PROFILE

Pawan Hans Limited was incorporated as a company on 15th October, 1985, first took to skies on 4th October, 1986 with the objective of providing helicopter support services to meet the requirements of petroleum sector by replacing foreign operators, providing services to connect remote and operating tourist charters with the objective to provide world class port services. It is a schedule 'B' CPSE under the administrative control of Ministry of Civil Aviation.

Its registered office is in New Delhi and Corporate office is at Noida (UP).

The authorized and paid up capital of the Company is Rs.560 crores and **Rs.557.48** crores respectively as on 31st March, 2018.

The share holding by Govt. of India in PHL is 51% and ONGC is 49%.

2. JOB DESCRIPTION AND RESPONSIBILITIES:

The Chairman and Managing Director is the Chief Executive of the company and is responsible to the board of Directors and Government of India. He / She is responsible for efficient functioning of the company for achieving its corporate objectives and performance parameters.

3. ELIGIBILITY

I. AGE: On the date of occurrence of vacancy

(i) Minimum 45 years.

(ii) Not more than 58 years for internal candidates and not more than 57 years for others.

The age of superannuation is 60 years.

II. QUALIFICATION AND EXPERIENCE:

The applicant should be a graduate from a recognized university with good academic record. He / She should possess experience of atleast 3 years in the post of GM equivalent or above in a PSU. The minimum length of experience at similar level for internal candidates is 2 years.

Persons preferably with Technical/ MBA qualifications and having experience in management and familiarity with Finance, Marketing, Production will have added advantage. Knowledge of Aviation industry is desirable. Overall work experience of 20 years and above is desirable.

The competent authority may relax any of the conditions of eligibility in deserving cases.

III. PAY SCALE:

(a). Central Public Sector Executives.

Executives holding posts in the pay scale of:

Rs.43200-66000 (IDA) post 01.01.2007

Rs.100000-260000 (IDA) post 01.01.2017

Rs.37400--67000 + GP Rs. 10000 (CDA)

Rs.144200-218200/- post 01.01.2016

(b) **GOVERNMENT OFFICERS**

Government officers of the level of Joint Secretary in Govt. of India or equivalent or Major General in the Army or equivalent rank in Navy/ Air Force, on the date of application will be eligible for consideration on immediate absorption basis.

4. DURATION OF APPOINTMENT

The appointment shall be for a period of 5 years or upto the date of superannuation or till the date of consummation of the disinvestment of PHL, whichever is earlier.

5. SUBMISSION OF APPLICATION

Prospective candidates from Central Public Sector and Government officers shall send their applications through proper channel in the format at Annexure-I.

The applications for various categories of the officers are routed through proper channel as follows:

- a) For Government servants: through the cadre controlling authority
- b) For CMDs/ MDs/ Directors in CPSE: through the concerned administrative Ministry
- c) For below board level in CPSE: through the concerned CPSE.

An advance copy of application may also be sent to the address mentioned to avoid missing dateline while forwarding the application through proper channel.

6. CERTIFICATION BY CANDIDATE

a) Candidate has to submit his/ her willingness at the time of interview itself clearly stating that he/ she will join the post if selected. If any candidate does not initially give his/ her willingness he/ she will not be interviewed.

b) If any of the candidates who appeared for the interview and is selected by the Search Committee, gives his/ her unwillingness after the interview is held but before the appointment is processed would be debarred for a period of 2 years for being considered for a board level post in any PSE other than the one to which the candidate belongs.

c) if any candidate gives his/ her unwillingness after the issue of offer of appointment, he/ she would be debarred for a period of 2 years from the date offer of appointment from being considered for a board level post in any PSE other than the one to which the candidate belongs.

d) In the above cases, no request for relaxation or otherwise would be entertained.

Annexure-I may be downloaded from the website of Ministry of Civil Aviation.

Last date of receipt of applications is Ministry of Civil Aviation is **4th October, 2019 (Friday) till 5:00 PM**. No application shall be entertained under any circumstances after the stipulated date and time. Incomplete applications are liable to be rejected.

The committee reserves the right to shortlist candidates for interview.

Applications are to be addressed to Smt. Kusum Lata Sharma, Director, Ministry of Civil Aviation, Room No.163, B-Block, Rajiv Gandhi Bhawan, New Delhi-110003.

All correspondence in this regard should be addressed to Director, Ministry of Civil Aviation only.

ANNEXURE I

APPLICATION FORM FOR CENTRAL PUBLIC SECTOR EXECUTIVES /GOVT. OFFICERS

[THROUGH PROPER CHANNEL]

1. Name of the post applied for: _____
2. (a) Name _____
- (b) Identification Number (For Defence Service personnel) _____
- (c) Designation of the Applicant (in full) _____
- (d) Office Address: _____
3. Address for communication _____
4. Telephone No: Office _____ Residence _____ FAX No. _____
Mobile No. _____ E-Mail address _____
5. Date of Birth _____ Age as on date of vacancy _____
6. Eligibility criteria:

	As per job description	Possessed by the officer	Whether eligible or not
Educational/professional qualifications(alongwith the name of Institutions)			
Pay Scale			
Length of service in eligible pay scale			

7. Positions held during the preceding ten years:-

Sl. No.	Designation, and place of posting	Organisation	From	To	Pay scale
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

8. In case the candidate is holding the present post on lien/deputation basis: -

- a) name of the organisation in which the lien is held.
b) the date from which the lien is held.
c) date from which candidate is on deputation.

- 9.(a) Whether any punishment awarded to the applicant during the last 10 years

Y	NO
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If yes, the details thereof

- 9 (b) Whether any action or inquiry is going on against him as far as his knowledge goes.

Y	NO
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If yes, the details thereof

I certify that the details furnished by me in Cols. 1 to 9 are true and I am eligible for the post.

(Name and Signature of the applicant)

Date:

(To be filled by the PSU/Ministry /Department concerned)

It is Certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of
the Competent Forwarding
Authority with Telephone no. & office Seal.